

April 4, 2011

Privacy Policy

Burton Jay Computer Consulting is a privacy-sensitive company. This means we do not share sensitive information, we do not collect personal sensitive information and we do not discuss our clients with anyone outside of Burton Jay Computer. It is our goal as a computer consulting company to advise you, our client, on best practices on maintaining your technology for privacy. We will collect your email address, telephone number and address for contact and billing requirements only. We collect networking information necessary to maintain your network. This does not include personal passwords. In the case of data recovery or file transfer all data is secured on our server for a period of 3 months from date of access in the event you should need it. If agreed upon this will occur otherwise it will be deleted and securely erased within five business days. Our HIPPA compliant remote backup system offers catastrophic monthly backups encrypted on your computer with a password you create and manage. Our facility is alarmed, our equipment is password protected and sensitive information is even encrypted. Data and file erasure is done to Department of Defense standards.

Contacting Burton Jay Computer at any time to discuss your privacy is welcomed. You can at any time contact privacy@bjcc.com to remove all data and references to you within Burton Jay Computer. Burton Jay Computer does not engage in solicitations of any kind electronically. You can (our Clients) contact us at anytime through email (privacy@bjcc.com) to check on your personal data if any and request a copy. You may do the same to correct any part of that data.

Changes to our privacy policy will be posted on this website and dated.